

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, SUNDARGARH**  
**(ST & SC DEV. SECTION)**  
**\*ADVERTISEMENT\***

No. 1968 / SSD. Dt. 26th June, 2018.

Applications in prescribed form are invited from the deserving candidates of Sundargarh District for engagement in the various posts under different category in Ekalavy Model Residential School, Bhawanipur / Laing / Lahunipara of Sundargarh District managed Odisha Model Tribal Education Society (OMTES) under ST & SC Dev. Deptt. against the sanction strength of the contractual teaching and non-teaching staff in each EMRS. The engagement will be purely on contractual and the contracts will be executed through the Odisha Model Tribal Education Society (OMTES). In case of non-availability of suitable candidates from Sundargarh District, applications of the candidates from other districts may be taken into consideration.

Sl. No.	Category of Posts	No. of vacancy	ST	SC	SEBC	UR
1	2	3	4	5	6	7
<b>For EMRS, Bhawanipur</b>						
1	Trained Graduate Teacher English.	1	-	-	-	1
2	Accountant.	1	-	-	-	1
3	Catering Asstistant.	1	-	-	-	1
<b>For EMRS Laing</b>						
1	TGT Computer Teacher.	1	-	-	-	1
<b>For EMRS Lahunipara</b>						
1	Trained Graduate Teacher English.	1	-	-	-	1
2	Trained Graduate Teacher Mathematics.	1	-	-	-	1
3	Librarian.	1	-	-	-	1
4	Catering Asstistant.	1	-	-	-	1

**GENERAL ELIGIBILITY:**

- A. He / She must be a citizen of India.
- B. (i) He / She must have passed HSC Examination or an equivalent or any Higher Examinations with Odia as a language subject  
OR  
(ii) He / She must have Odia as a medium, of examination in non - language subject at the High School Certificate or equivalent examination, which He / She have passed.
- C. Candidates having Bachelor Degree in Arts / Commerce / Science with Bachelor Degree in Education from any University of the State or its equivalency are eligible. Regarding Universities / Institutions of outside State, the candidates shall only be eligible for engagement after verification of genuineness of their educational / training qualification from concerned University / Institution from which they have obtained the Degree.
- D. Such outside University / Institution pass out candidates shall have to produce the authenticated proof of equivalency and NCTE recognition in support of their qualification at the time of verification failing which their case will not be entertained.
- E. He / She must not have more than one spouse living

1. **Age. :**

Not more than 40 years of age for General Candidates. Age relaxation is 5 years for ST & SC candidates.

2. **Eligibility criteria for Teaching & Non – Teaching Posts in Old EMRS.**

**Essential Qualification :**

Four years Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

OR

Bachelors Degree with at least 50% marks in aggregate and in the concerned subjects and B.Ed. or equivalent degree from recognized University. The electives subjects and languages in the combination of subjects as under :

a) **For Trained Graduate Teacher English** : English as an optional / Honours subject in Bachelors Degree.

b) **For Trained Graduate Teacher Mathematics :**

- (i) The candidates should have studied Mathematics in all three years in graduation with any two subjects out of Physics, Chemistry, Electronics, Computer Science, Statistics.
- (ii) In case of Hounours Degree in Mathematics, the candidates should have studied Mathematics in all three years in graduation with at least 50% in aggregate and any two of the subjects mentioned in Point No. – 1
- (iii) B.A. Honours in Mathematics or B. Sc. Honours in any subject other than Mathematics are not eligible for the post of TGT-Mathematics.

(c) **For TGT Computer Science. :**

- (i) B.E. / B.Tech. in Computer Science or I.T. / MCA from a recognized Univeristy.

OR

- (ii) 'B' Level DOEACC

OR

- (iii) BCA / B.Sc. in Computer Science from a recognized Univeristy.
- (iv) Competence to teach through English.
- (v) Proficiency in teaching in English medium.

(d) **Librarian. :**

Bachelor in Library and Information Science with 50% marks from a recognized University.

(e) **Accountant :**

Must have M.Com / B. Com. / MBA (Finance) with 60% marks in aggregate from a recognized University. Knowledge of Tally and minimum two years of relevant Experience.

(f) **Catering Assistaant :**

Degree or Diploma in Hotel management from a recognized Unversity with minimum two years relavant experience.

3. **Consolidated Monthly Remuneration :**

Sl. No.	Category of Posts	Consolidated Remundration per month.	Remarks
1	2	3	4
1	TGT English	₹ 13500 /-	After successful completion of 2 years of service an enhancement by 10 % on intial remuneration and after completion of 4 years another enhancement of 10 % over the initial remuneration be given. Similarly after 6 years additional dose of 60 % over the initial remuneration and thereafter 5 % annual increment on the initial remuneration be paid.
2	TGT Mathematics	₹ 13500 /-	
3	Computer Teacher	₹ 13500 /-	
4	Librarian	₹ 13500 /-	
5	Accountant	₹ 8000 /-	
6	Catering Assisnat	₹ 8000 /-	

4. **Reservation.** :

The Odisha Reservation of Vacancies (In posts and service for ST & SC) Act. 1975 and the Odisha Reservation of Posts & Services for Socially & Educationally Backward Classes Act.2008 and the rules made there under and such other principles of the post based reservation as prescribed by the State Government on the land mark judgement of Hon'ble High Court / Supreme Court from time to time shall be followed.

One third of the notified vacancies will be reserved for Woman Candidates of respective categories. Similarly 3% will be reserved for Physically Handicapped as per the provision of Section – 33 of the "persons with disabilities" (Equal Opportuninities, Protection of Rights and Full Participation Act). 1% for eminent sports personnel and 3% for Ex – Serviceman.

Instructions contained in SSPED Deptt. Resoluiton No. 7140 / Dtd. 05.09.2017 shall be adhered to for (PwDs). Candidates.

The PH candidates shall be referred to the Appellate Medical Board constituted by W & CD Departemnt vide Notificaiton No. 16430 / WCD / Dt. 06.09.2011 for Re-examinaiton. Engagemnt order shall be issued if such candidates found genuine by the Board.

5. **Selection Procedure.** :

The vacant posts of contractual teaching & non – teaching staff arising in these 03 (three) EMRSs will be filed up District Level through a Seleciton Committee headed by the District Collector.The Selection will be made by the District Selection Committee headed by the Collector, Sundargarh as Chairman an other members such as PA, ITDA, Sundargarh / PD, DRDA, Sundargarh, Inspector of Schools (SSD), Sundargarh, District Education Officer, Sundargarh and District Welfare Officer, Sundargarh (Member Convenor) are the members of the Committee (as per Odisha Model Tribal Education Society (OMTES) Govt. in ST & SC Development Departement Letter No. – 213 / OMTES / Dt. 07.06.2018)

The selection process will be made in two stages. Firstly, all the application forms meeting the minimum eligibility criteria will be short listed. The short listed applications will be ranked and provided a weightage of 50% for academic achievement and 20% for the relevant work experience. Thereafter all the short listed applicants fulfilling the minimum eligibility criteria shall be called for a Personal Interview in the second stage. The Selection Committee should constitute and Interview Board consisting of District Level Officials and experts in the relevant subject. The personeal Interview will carry a weightage 30%. The candidates securing the highest score in the order of merit will be selected. **These posts are purely contractual and are filled up under Odisha Model Tribal Education Society (OMTES). Since these Candidates are engaged on contractual basis under OMTES, they shall have no calim or right for appointment on regular basis, nor will they be a part of the cadre of the teachers under State Govt.**

The Selection committee will finalise the candidates based on the order of merit and will prepare a list of final candidates to be engaged contractually, including a waithing list of candidates which will be valid for a period of one year from the date of its approval.

The final list of candidates to be contractually engaged under OMTES shall be submitted to the Secretary, OMTES, Adivasi Exhibition Ground, Unit – 1, Bhubaneswar, PIN – 751009 alongwith the recommendations of the District Level Selection Committee.

On receipt of the recommendations of the District Selection Committee, the order of contractual engagement shall be issued by OMTES, initially for a period of one year.

The contracts of the candidates may be renewed after completion of one year based on satisfactory performance by the concerned contractual staff on the same terms & conditions.

- (i) In case of two or more candidates secured the same marks the candidate older in age will be placed above in the rank.
- (ii) If there is further tie, the higher percentage of marks secured in training qualification will be taken in to account.
- (iii) Higher Education will not be given any weightage during preparation of merit list in all categories.

6. **ENCLOSURES TO BE ATTACHED WITH THE APPLICATION FORM :**
- (a) Self Attested Xerox copies of certificates showing Academic Qualifications with Mark sheets and etc.
  - (ii) Self Attested Xerox copy of NCTE / RCI approval to be attached in case of candidates who have passed B.Ed. / CT from outside Odisha.
  - (iii) Self Attested xerox copy of Caste Certificate issued by the concerned Tehsildar. (in case of ST / SC / SEBC / OBC candidates.) In case of SEBC candidates the caste certificate should have been issued within one year.
  - (iv) Self Attested xerox copy of Resident Certificate issued by the concerned Tehsildar. The Residential Certificate should have been issued by the competent authority within 1 year time.
  - (v) Self Attested xerox copy of valid Employment Registration Card.
  - (vi) Self Attested xerox copy of Physically Handicapped persons / Ex-servicemen and sports person certificate.
  - (vii) Self Attested recent passport size colour photograph to be affixed in the application Form.
  - (viii) Two good quality self addressed stamped envelope (Rs. 5 /-) of size 11 cm x 25 cm.
  - (ix) A Bank Draft of Rs. 100 /- (**Rupees One Hundred**) only (non-refundable) payable at **State Bank of India, Sundargarh in favour of District Welfare Officer, Sundargarh** by the candidates other than ST / SC / Woman / PH candidates.
8. **Mode of application. :**  
Complete application in all respect along with above enclosures should be sent in a closed cover addressed to the District Welfare Officer, Sundargarh, Pin - 770001 by Registered post / Speed Post only so as to reach on or before 25.07.2018 up to **5.00 PM**. The applications received after due date / Courier Service / By hand / incomplete application form shall not be considered.
9. The category & the name of the post applied for and this office **Notification No. 1968 / SSD. Dt. 26.06.2018** should be superscribed in bold capital letters on the cover containing the application form.
10. No TA / DA will be allowed at any time in course of verification of original certificates or interview.
11. The Collector, Sundargarh reserves the right for cancellation / modification of this advertisement and increase or decrease of posts without assigning any reason thereof.

  
COLLECTOR, SUNDARGARH.

Memo No. 1969 / SSD Dt. 26.06.18 /

Copy forwarded to the District Informatics Officers, NIC, Sundargarh for kind information and necessary action. He is requested to display the Advertisement in the District Website for wide publications.

Copy submitted to the Project Administrator, ITDA, Sundargarh / Panposh / Bonai for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

Copy submitted to the Sub Collector, Sundargarh / Panposh / Bonai for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.


Copy forwarded to the District Employment Office, Sundargarh for kind information and necessary action. He is requested to display the Advertisement in his Office Notice Board for wide publications. -

Copy to Notice Board of Collectorate, Sundargarh / District Welfare Office, Sundargarh.  
Copy to Guard File.

  
District Welfare Officer  
Sundargarh.

Memo No. 1970 / SSD Dt. 26.06.18 /

Copy forwarded to the Secretary, OMTES & Director (ST) - cum - Special Secretary to Govt. in ST & SC Dev. Deptt., Odisha, Bhubaneswar for favour of kind information and necessary action.

  
District Welfare Officer  
Sundargarh.

**Odisha Model Tribal Education Society.  
(OMTES)  
APPLICATION FORM.**

Affix photo

NAME OF THE POST. : \_\_\_\_\_

1. Name of the Applicant. (Block Letter) : \_\_\_\_\_

2. Father's / Husband's name. : \_\_\_\_\_

3. Permanent Address. : \_\_\_\_\_

4. Present Address. : \_\_\_\_\_

5. E-mail Id : \_\_\_\_\_

6. Ph. No. : \_\_\_\_\_

7. Date of Birth : \_\_\_\_\_

8. Age as on **01.01.2018**    Years     Month     Day

9. Name of the Employment Exchange & No. : \_\_\_\_\_

10. Category (ST / SC / OBC / UR) : \_\_\_\_\_

11. Educational / Professional Qualification. :

Sl. No.	Examination	Name of the Institute	Board / University	Full Marks (except extra optional)	Marks secured. (except extra optional)	Percentage of Marks	Remarks
1	2	3	4	5	6	7	8
1	Matriculation						
2	Intermediate / + 2						
3	Graduation						
4	B.Ed.						
5	Other Course (If any)						
6	Other Course (If any)						

12. Computer Knowledge : \_\_\_\_\_

COMPUTER LITERACY	
Software Package / Application	Level of Knowledge (Basic / Working / Except)
Word Processing	
Spread sheet	
Database	
Presentation	
Web / E-Mail	

LANGUAGE PROFECIENCY (Poor / Fair / Good)			
Language	Ability to Converse	Ability to Read	Ability to Write
English			
Hindi			
Oriya			
Other (Please specify)			
<b>ANY OTHER INFORMATION * (May be Provided by Applicant on professional capacity to Strength Candidature)</b>			

13. Teaching experience (Certificate from competent authority) must be attached. :

Sl. No.	Name and Address of the Institute / employer	Designation	Period & No. of years served		Major Responsibilities
			From – To	No. of years	

**DECLARATION.**

I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time , my candidature appointment may be cancelled / terminated without any notice.

Place :  
Date :

\_\_\_\_\_  
(Signature of the Applicant.)

**Documents to be enclosed along with this Application.**

1. 10<sup>th</sup> Certificate and Mark Sheet.
2. + 2 Certificate and Mark Sheet.
3. + 3 Certificate and Mark Sheet
4. B.Ed.Certificate and Mark Sheet.
5. Residence Certificate.
6. Caste Certificate.
7. No Objection Certificate from the present Employer.
8. Other supporting document, if any.