

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, SUNDARGARH**

**(ST & SC DEV. SECTION)**

**\*ADVERTISEMENT\***

No. 1965 / SSD. Dt. 26<sup>th</sup> June, 2018.  
(Estt - X - 188 / 2018)

Applications in prescribed form are invited from the deserving candidates of Sundargarh District for engagement in the following categories of posts in Ekalavay Model Residential School, Kuarmunda of Sundargarh District under ST & SC Dev. Deptt. purely on contractual basis. In case of non - availability of suitable candidates from Sundargarh District, applications of the candidates from other districts may be taken into consideration.

| Sl. No. | Category of Posts                         | No. of vacancy | Category wise Vacancy to be filled up. |    |      |           |
|---------|---|----------------|--|----|------|-----------|
|         |   |                | ST                                     | SC | SEBC | UR        |
| 1       | 2   | 3              | 4                                      | 5  | 6    | 7         |
|         | <b>Teaching Staff</b>                     |                |  |    |      |           |
| 1       | Trained Graduate Teacher Odia             | 1              | -                                      | -  | -    | 1         |
| 2       | Trained Graduate Teacher English          | 1              | -                                      | -  | -    | 1         |
| 3       | Trained Graduate Teacher Hindi            | 1              | -                                      | -  | -    | 1         |
| 4       | Trained Graduate Teacher Sanskrit         | 1              | -                                      | -  | -    | 1         |
| 5       | Trained Graduate Teacher Mathematics      | 1              | -                                      | -  | -    | 1         |
| 6       | Trained Graduate Teacher Life Science     | 1              | -                                      | -  | -    | 1         |
| 7       | Trained Graduate Teacher Physical Science | 1              | -                                      | -  | -    | 1         |
| 8       | Trained Graduate Teacher Social Science   | 1              | -                                      | -  | -    | 1         |
|         | <b>Non - Teaching Staff</b>               |                |  |    |      |           |
| 9       | Junior Clerk - cum - Accountant.          | 1              | -                                      | -  | -    | 1         |
| 10      | Assistant Librarian                       | 1              | -                                      | -  | -    | 1         |
| 11      | Peon                                      | 1              | -                                      | -  | -    | 1         |
|         | <b>TOTAL</b>                              | <b>11</b>      |  |    |      | <b>11</b> |

**GENERAL ELIGIBILITY:**

- A. He / She must be a citizen of India.
- B. (i) He / She must have passed HSC Examination or an equivalent or any Higher Examinations with Odia as a language subject  
OR  
(ii) He / She must have Odia as a medium, of examination in non - language subject at the High School Certificate or equivalent examination, which He / She have passed.
- C. Candidates having Bachelor Degree in Arts / Commerce / Science with Bachelor Degree in Education from any University of the State or its equivalency are eligible. Regarding Universities / Institutions of outside State, the candidates shall only be eligible for engagement after verification of genuineness of their educational / training qualification from concerned University / Institution from which they have obtained the Degree.
- D. Such outside University / Institution pass out candidates shall have to produce the authenticated proof of equivalency and NCTE recognition in support of their qualification at the time of verification failing which their case will not be entertained.
- E. He / She must not have more than one spouse living.

**1. Age Limit :**

He / She must be below 32 Yrs. and above 21 Yrs. of age as on 01.01.2018 provided that maximum age limit shall be relaxed by 05 Years in case of candidates belong to the ST, SC, SEBC, OBC & Woman candidates. Age shall be relaxed for Ex-Serviceman as per Odisha Ex-Service Man Rule - 1989. In case of PH candidates the upper age shall be relaxed by 10 years as per G.A. Deptt. Notificaiton No. - 33068 / Gen Dt. 27.10.1989 (Odisha Civil Service, fixation of Upper Age limit Rules - 1989 ) and SEBC Act.

**In case, for the post of Group - D (Peon)** He / She must be 32 Yrs. and 18 Yrs. of age as on 01.01.2018 provided that maximum age limit shall be relaxed by 05 years in case of candidates belonging to the ST, SC, SEBC & Woman candidates. Age shall be relaxed for Ex-Service man as per Odisha Ex - Service Man Rule - 1989. In case of PH candidates the upper age shall be relaxed by 10 years. In case of PH candidates the upper age shall be relaxed by 10 years as per G.A. Deptt. Notificaiton No. - 33068 / Gen Dt. 27.10.1989 (Odisha Civil Service, fixation of Upper Age limit Rules - 1989 ) and SEBC Act.



**Eligibility criteria for Teaching & Non – Teaching Posts in EMRS.**

**2. Essential Qualification. :**

Four years Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

**OR**

Bachelors Degree with at least 50% marks in aggregate and in the concerned subjects and B.Ed. or equivalent degree from recognized University. The electives subjects and languages in the combination of subjects as under :

a) **For Trained Graduate Teacher Odia** : Odia as an optional / Honours subject in Bachelors Degree.

b) **For Trained Graduate Teacher English** : English as an optional / Honours subject in Bachelors Degree.

c) **For Trained Graduate Teacher Hindi** : B.A. (Hindi Hons.) / B.A. with Kobida in Hindi and parangat training or equivalent Training ( Hindi B.Ed.)

d) **For Trained Graduate Teacher Sanskrit** : B.A. (San Hons.) / Sahityacharya / Byakaranacharya and Sikshya Shastri (Sanskrit B.Ed.)

e) **For Trained Graduate Teacher Mathematics :**

(i) The candidates should have studied mathematics in all three years in graduation with any two subjects out of Physics, Chemistry, Electronics, Computer Science, Statistics.

(ii) In case of Hounours Degree in mathematics, the candidates should have studied mathematics in all three years in graduation with at least 50% in aggregate and any two of the subjects mentioned in Point No. – 1

(iii) B.A. Honours in mathematics or B. Sc. Hnours in any subject other than mathematics are not eligible for the post of TGT-Mathematics.

(f) **For Trained Graduate Teacher Life Science :**

(i) The candidate should have studied Botany, Zoology and Chemistry in all three years in graduation with at least 50% mark in each subject.

(ii) The candidate with Honours Degree in Botany / Zoology / Chemistry with at least 50% mark in B.Sc. should have studied other two subjects with at least 50% mark in each for them at graduation level.

(g) **For Trained Graduate Teacher Physical Science :**

Bachelors Degreee with at least 50% marks in aggregate and B. P.Ed.

(h) **For Trained Graduate Teacher Social Science :** Any two of the following : History, Geography, Economics and Political Science of which one must be either Hitosry or Geography.

(i) **Junior Clerk – cum – Accountant** : He / She must have passed Graduation or equivalent examination from a recognized University as per G.A. Deptt. Resolution No. – 27367 / Gen Dt. 29.11.2017 with basic Computer Knowledge.

(j) **Assistant Librarian.** : Bachelor in Library and Information Science with 50% marks from a recognized University.

(k) **Peon** : He / She must have passed M.E. Examination



### 3. Reservation. :

The Odisha Reservation of Vacancies (In posts and service for ST & SC) Act. 1975 and the Odisha Reservation of Posts & Services for Socially & Educationally Backward Classes Act. 2008 and the rules made there under and such other principles of the post based reservation as prescribed by the State Government on the land mark judgement of Hon'ble High Court / Supreme Court from time to time shall be followed.

One third of the notified vacancies will be reserved for Woman Candidates of respective categories. Similarly 3% will be reserved for Physically Handicapped as per the provision of Section – 33 of the “persons with disabilities” (Equal Opportunities, Protection of Rights and Full Participation Act). 1% for eminent sports personnel and 3% for Ex – Serviceman.

Instructions contained in SSPED Deptt. Resoluiton No. 7140 / Dtd. 05.09.2017 shall be adhered to for (PwDs). Candidates.

The PH candidates shall be referred to the Appellate Medical Board constituted by W & CD Departemnt vide Notificaiton No. 16430 / WCD / Dt. 06.09.2011 for Re-examinaiton. Engagement order shall be issued if such candidates found genuine by the Board.

### 4. Service Condition & Emoluments :

The recruitment for the posts of Trained Graduate Teachers (TGT) shall be done in accordance with the GA Department recruitment rules issued vide Notificaiton No. – 1147 / Gen Dt. 17.01.2014 read with Notification No. – 4587 / Gen. 15.02.2014 and shall be filled up on contractual basis initially as per the stipulations contained in the said notifications following the Odisha Subordinate Tribal Welfare Education ( Recruitment and Conditions of Service) Rules – 1993 and provisions of Act. Their remuneration shall be governed by G.A. Deptt. Notificaiton No – 19569/ Gen Dt. 12.09.2017.

The base level Group 'C' & 'D' posts, namely Junior Clerk – cum – Accountant, Assistant Librarian, Peon shall be filled up initially on contractual basis in terms of stipulations contained in G.A. Deptt. Notificaiton No. – 32010 / Gen Dt. 12.11.2013, folling the relevant recruitment rules and provisions of ORV Act. Their remuneration shall be governed by G.A. Deptt. Notificaiton No. – 19574 / Gen. Dt. 12.09.1974.

| Sl. No. | Category of Posts                         | Consolidated Remundration per month. |
|---------|---|--------------------------------------|
| 1       | 2   | 3                                    |
| 1       | Trained Graduate Teacher Odia             | ₹ 16880 /-                           |
| 2       | Trained Graduate Teacher English          | ₹ 16880 /                            |
| 3       | Trained Graduate Teacher Hindi            | ₹ 16880 /                            |
| 4       | Trained Graduate Teacher Sanskrit         | ₹ 16880 /                            |
| 5       | Trained Graduate Teacher Mathematics      | ₹ 16880 /                            |
| 6       | Trained Graduate Teacher Life Science     | ₹ 16880 /                            |
| 7       | Trained Graduate Teacher Physical Science | ₹ 16880 /                            |
| 8       | Trained Graduate Teacher Social Science   | ₹ 16880 /                            |
| 9       | Junior Clerk – cum – Accountant           | ₹ 8880 /-                            |
| 10      | Assistant Librarian                       | ₹ 8880 /-                            |
| 11      | ANM                                       | ₹ 9000 /-                            |
| 12      | Peon                                      | ₹ 8070 /-                            |



## **5. Selection Procedure. :**

The Selection shall be made by the District Selection Committee headed by the Collector, Sundargarh, Inspector of Schools (SSD), Sundargarh, and District Welfare Officer, Sundargarh (Member Convenor) are the members of the Committee (as per Govt. in ST & SC Development Departement Notification No. – S.R.O. No. - 1169 / 93 / Dt. 13.12.1993).

The Selection Committee shall prepare the list of suitable candidates eligible for appointment by direct recruitment. The basis for preparation of the select list shall be the marks obtained by the candidates in different examinations starting from High School Certificate Examination or equivalent up to the minimum qualification required for the post. For computation of marks, the total marks and the marks obtained at different examinations are to be added up and percentage calculated. The names of candidates shall be arranged according to the percentage of marks secured. No mark shall be added for any extra or additional qualification. Honours at Degree level and 4<sup>th</sup> optional at + 2 level will be treated as normal qualifications, but not as additional qualification.

The Candidates for the post of Junior Clerk shall be engaged after qualifying the Computer proficiency Test

- (i) In case of two or more candidates secured the same marks the candidate older in age will be placed above in the rank.
- (ii) If there is further tie, the higher percentage of marks secured in training qualification will be taken in to account.
- (iii) Higher Education will not be given any weightage during preparation of merit list in all categories.
- (iv) The candidates selected for the post of Peon shall be enaged after counter verification of 7<sup>th</sup> Class pass Certificate by the concnred Block Education Officer / District Education Officer, Sundargarh.

## **7. ENCLOSURES TO BE ATTACHED WITH THE APPLICATION FORM :-**

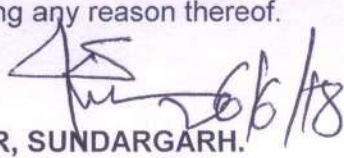
- (a) Self Attested Xerox copies of certificates showing Academic Qualifications with Mark sheets and etc.
- (ii) Self Attested Xerox copy of NCTE / RCI approval to be attached in case of candidates who have passed B.Ed. / CT from outside Odisha.
- (iii) Self Attested Xerox copies of OSSTET pass certificate to be attached. (in case of Teachers.)
- (iv) Self Atestted Xerox copy of M.E. pass certificate with mark sheet (In case of Peon)
- (v) Self Attested xerox copy of Caste Certificate issued by the concerned Tehsildar. (in case of ST / SC / SEBC / OBC candidates.) In case of SEBC candidates the caste certificate should have been issued within one year.
- (vi) Self Attested xerox copy of Resident Certificate issued by the concernd Tehsildar. The Residential Certificate should have been issued by the competent authority within 1 year time.
- (vii) Self Attested xerox copy of valid Employment Registration Card.
- (viii) Self Attested xerox copy of Physically Handicapped persons / Ex-servicemen and sports person certificate.
- (ix) Self Attested recent passport size colour photograph to be affixed in the application Form.
- (x) Two good quality self addressed stamped envelope (Rs. 5 /-) of size 11 cm x 25 cm.
- (xi) A Bank Draft of Rs. 100 /- (Rupees One Hundred) only (non-refundable) payable at State Bank of India, Sundargarh in favour of District Welfare Officer, Sundargarh by the candidates other than ST / SC / Woman / PH candidates.



8. **Mode of applilcation. :**

Complete application in all respect along with above enclosures should be sent in a closed cover addressed to the District Welfare Officer, Sundargarh, Pin – 770001 by Registered post / Speed Post only so as to reach on or before 25.07.2018 up to 5.00 PM. The applications received after due date / Courier Service / By hand / incomplete application form shall not be considered.

9. The category & the name of the post applied for and this office **Notification No. 1965 / SSD. Dt. 26.06.2018** should be superscribed in bold capital letters on the cover containing the application form.
10. No TA / DA will be allowed at any time in course of verification of original certificates or interview.
11. The Collector, Sundargarh reserves the right for cancellation / modification of this advertisement and increase or decrease of posts without assigning any reason thereof.

  
COLLECTOR, SUNDARGARH.  
Collector, Sundargarh

Memo No. 1966 / SSD Dt. 26.06.2018 /

Copy forwarded to the District Informatics Officers, NIC, Sundargarh for kind information and necessary action. He is requested to display the Advertisement in the District Website for wide publications.

Copy submitted to the Project Administrator, ITDA, Sundargarh / Panposh / Bonai for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

Copy submitted to the Sub Collector, Sundargarh / Panposh / Bonai for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

Copy forwarded to the District Employment Office, Sundargarh for kind information and necessary action. He is requested to display the Advertisement in his Office Notice Board for wide publications.

Copy submitted to all Block Development Officers of Sundargarh district for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

Copy to Notice Board of Collectorate, Sundargarh / District Welfare Office, Sundargarh.

Copy to Guard File:

  
District Welfare Officer  
Sundargarh.  
District Welfare Officer  
Sundargarh

Memo No. 1967 / SSD Dt. 26.06.2018 /

Copy forwarded to the Secretary, OMTES & Director (ST) – cum – Special Secretary to Govt. in ST & SC Dev. Deptt., Odisha, Bhubaneswar for favour of kind information and necessary action.

  
District Welfare Officer  
Sundargarh.  
District Welfare Officer  
Sundargarh



## APPLICATION FORM.

Affix passport  
size  
photograph

To

The District Welfare Officer,  
Sundargarh.

**CATEGORY OF POST APPLIED FOR** \_\_\_\_\_  
(Notification No \_\_\_\_\_ / Dt \_\_\_\_\_)

1. Full name of the candidate.  
(in block capital letters) : \_\_\_\_\_
2. Father's / Husband's name. : \_\_\_\_\_
3. Permanent Address.  
(with name of GP & Block) : \_\_\_\_\_  
\_\_\_\_\_
4. Present Address.  
(for correspondence) : \_\_\_\_\_  
\_\_\_\_\_
5. Date of Birth as recorded in  
the Matriculation certificate. : \_\_\_\_\_
6. Age as on **01.03.2018**      Years       Month       Day
7. Name of the Employment Exchange : \_\_\_\_\_  
Employment Exchange Regn. No. : \_\_\_\_\_
8. Educational Qualification. : \_\_\_\_\_  
(Attach xerox copy of certificates and mark sheets duly attested)

| Name of the Examination | Year of Passing | Board/ University | Full Marks (without extra optional) | Marks secured (without extra optional) | Percentage of marks secured |
|-------------------------|-----------------|-------------------|-------------------------------------|--|-----------------------------|
| 1                       | 2               | 3                 | 4                                   | 5                                      | 6                           |
|                         |                 |                   |                                     |  |                             |
|                         |                 |                   |                                     |  |                             |
|                         |                 |                   |                                     |  |                             |
|                         |                 |                   |                                     |  |                             |

**N.B.:** Marks secured in Extra optional / Ancillary / Foundation subject should not be included for calculation.

9. Sex. (Male / Female) : \_\_\_\_\_
10. Whether SC / ST / SEBC / OBC / PH /  
Ex - Serviceman / Sportsperson.  
(xerox copy of the certificates to  
be attached in support of the claim) : \_\_\_\_\_
11. List of enclosures. : \_\_\_\_\_

### DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the advertisement notice and do hereby declare that I fulfill all the conditions of eligibility prescribed. In case of any of the statement / particulars is / are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Place :  
Date :

Signature of the candidate.