

TEACHER EMPANELMENT

Odisha Model Tribal Education Society (OMTES)

Adivasi Exhibition Ground, Unit-1, Bhubaneswar

Phone No.-0674-2598220, website-http://www.omtes.org

Application are invited from the eligible candidates for filling up the posts of **Post Graduate Teachers** (English, Chemistry, Mathematics,) , **Trained Graduate Teachers** (Odia, Social Science), and **PET** on contractual basis in Ekalavya Model Residential Schools of the State managed by OMTES under ST & SC Dev. Deptt. , Govt. of Odisha.

The TOR and details of qualification, age and other eligibility criteria can be downloaded from OMTES website **http://www.omtes.org**

Candidates are required to reach OMTES Adivasi Exhibition Ground, Unit-1, Bhubaneswar on the dates given below:

Name of the Post /Category/Number of post	Date of walk-in-interview
PGT English (SC/2)	5.11.13 at 11AM
TGT S.ST(ST/3)	5.11.13 at 11AM
TGT Odia(ST/3&Gen/2)	7.11.13 at 11AM
PGT Chemistry(ST/2)	8.11.13 at 11AM
PGT Math (ST/1)	12.11.13 at 11AM
PET (SC/1)	13.11.13 at 11AM
Catering Assistant - 3(Gen)	13.11.13 at 2 PM

Ym 22/11/13
Deputy Secretary, OMTES

Walk-in-Interview
Odisha Model Tribal Education Society (OMTES)
Adivasi Exhibition Ground, Unit-1, Bhubaneswar
Phone No.-0674-2598220, website-www.omtes.org

Application are invited from the eligible candidates for filling up various posts of PGTs and TGTs on contractual basis in Ekalavya Model Residential Schools of the State managed by OMTES under ST & SC Dev. Deptt. , Govt. of Odisha. The selection of candidates will be decided on the basis of career marks and interview. Interested candidates fulfilling the requirements and eligibility criteria should reach OMTES, Adivasi Exhibition Ground,Unit-1, Bhubaneswar on the dates given below along with bio-data in the prescribed application form available in the website <http://www.omtes.org>., on the date of walk-in-interview. They should submit two passport size photographs and xerox attested copies of all relevant certificates and mark sheets along with the application form. Please download application format from website <http://www.omtes.org>. The selected candidates shall be posted to any EMRS as per vacancy and may be shifted to other EMRSs, if required during their contract engagement period.

No TA & DA will be allowed for attending certificate verification / interview.

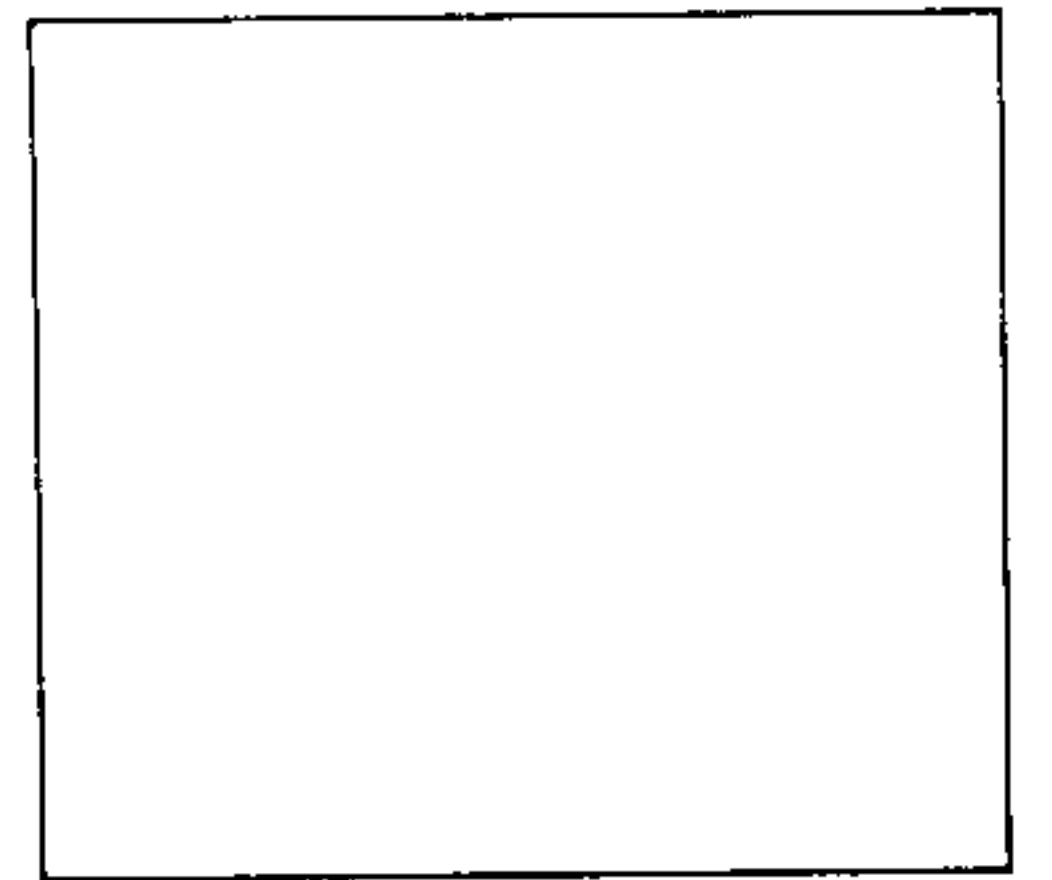
Age Limit: 40 years for general candidates. Age Relaxation for SC / ST candidates is three years and women candidates is relaxable upto 5 years.

Sl No.	Name of the Post	Monthly consolidated remuneration	Date of Walk-in-Interview	Eligible Criteria (Qualification)
1.	P.G.T in English	Rs. 13,900/-	5.11.13at 11AM	<u>Essential</u> 1. Two years' Integrated Post Graduate M.Sc Course of Regional College of Education of NCERT in the concerned subject; Or Master Degree from a recognized University with atleast 50% marks in aggregate in the concerned subject: 2. B.Ed. or equivalent degree from recognized university 3. Proficiency in teaching in English medium. <u>Desirable:</u> Knowledge of computer
2.	P.G.T in Chemistry	Rs. 13,900/-	8.11.13 at 11AM	
3.	P.G.T Math	Rs. 13,900/-	12.11.13at11AM	

4.	T.G.T in Odia	Rs. 13,500/-	7.11.13 at 11AM	<u>Essential :</u> 1) Four years' Integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate ; OR Bachelor's Degree with at least 50% marks in the concerned subjects/ combination of subjects and in aggregate. The electives subjects and Languages in the combination of subjects as under : a) For TGT (odia): odia as a subject in all the three years. b) For TGT (S.Sc) Any two of the following: History, Geography, Economics and Pol. Science of which one must be either History or Geography. 2) B.Ed 3) Proficiency in teaching in English medium. <u>Desirable :</u> Knowledge of Computer Applications.
5.	T.G.T in Social Science	Rs. 13,500/-	5.11.13 at 11AM	
6.	PET	Rs. 13,500/-	13.11.13 at 11AM	
7.	Catering Assistant	Rs.10,000/-	13.11.13 at 2PM	3 years degree and diploma in hotel management from recognised university

APPLICATION FORM

NAME OF THE POST:- _____



1. Name of the Applicant (**Block Letter**) _____
2. Father / Husband's Name _____
3. Permanent Address _____
4. Present Address _____
5. E-mail Id _____
6. Ph. No. _____
7. Date of Birth _____
8. Age of on 31.10.13 _____
9. Educational / Professional Qualification _____

Sl No.	Examination	Name of the Institute	Name of the Board / University	Year of Passing	Percentage of Marks	Remarks
1	2	3	4	5	6	7
1	H.S.C					
2	Graduation					
3	Post Graduate					
4	B.Ed					
5	M.Ed					
6	Computer Knowledge					

10. Teaching experience (Certificate from competent authority) must be attached.

Sl No.	Name of the Institute	Post held	No. of years served

Certificate that the particulars given above are true to the best of my knowledge and belief and I will be held responsible and put to legal action if any fact stated above are found to be incorrect / false / fraudulent.

Place:

Date :

Signature of the Applicant

N.B:

The selected candidates will have to work on contractual basis in the following Ekalavya Model Residential Schools:-

Names of Ekalavya Model Residential Schools

1. EMRS, Laing, Sundargarh
2. EMRS, Dhanghera, Mayurbhanj
3. EMRS, Ranki, Keonjhar
4. EMRS, Rampilo, Jajpur
5. EMRS, Mahasingi, Kandhamal
6. EMRS, Pungar, Koraput
7. EMRS, Siriguda, Rayagada
8. EMRS, Chandragiri, Gajapati
9. EMRS, Lahunipara, Sundargarh
10. EMRS, Bhawanipur, Sundargarh
11. EMRS, Hirli, Nabarangapur
12. EMRS, Nuapada
13. EMRS, Malkanagiri

Remuneration as per Career Advancement Policy of EMRS Teaching Staff

The teaching staff will be entitled remuneration as per the following policy.

- (i) The contractual teaching staff of EMRSs at the initial recruitment will be given remuneration of Rs. 13,900/- (PGT), Rs. 13,500/- (TGT, Sanskrit Teachers, Hindi Teacher, PETs with B.P.Ed qualification and Laboratory Assistants).
- (ii) On completion of 2 years and based on performance assessment, an enhancement by 10% on initial remuneration which after completion of 4 years would have another enhancement of 10% over the initial remuneration will be given to such teaching staff.
- (iii) The teaching staff after completion of six years and on assessment are found to have satisfactory service will be given initial remuneration plus additional dose of 60% over the initial remuneration.
- (iv) The teaching staff will be allowed 3 to 5% increase over initial remuneration for each completed year of satisfactory performance; the extent to be decided every year by the Board of Governors based on the overall rating of Performance of the teaching staff.
- (v) EPF will be admissible to contractual employees as per EPF guidelines.
- (vi) If available, rent free accommodation will be provided to the staff, however users charges such as water charges and electricity charges will be paid by the user.

Agreement.

This Agreement is made on this _____ day of _____ 2013.

The Orissa Model Tribal Education Society (OMTES) represented by the Deputy Secretary, OMTES hereinafter called the "First Party" of the one part AND Sri /Smt./Kumari. _____

son/daughter _____ of _____ Sri _____ and _____

Village _____ P.O. _____ P.S. _____

Dist. _____ Presently _____ residing _____ at _____
Village _____

P.O. _____ P.S. _____ Dist. _____

herein after called the "Second Party" of the other part.

Whereas the Second Party has applied for, and has agreed to work as a _____ in the Ekalavya Model Residential School, _____ AND whereas the First Party has agreed to engage the Second party on a contract basis as _____ on the terms and conditions specified hereunder and the Second party agreed to enter into this and has also agreed to abide by the terms and conditions of this agreement specified.

Now , therefore, both the parties have agreed to enter into this agreement herewith.

The terms and conditions are:-

1. That the First party shall engage the Second Party as _____ in the Eklavya Model Residential School _____ Dist. _____ for a period of one year from the date of joining the school as agreed to by both the parties and the contract of this engagement ipso-facto shall be terminated automatically after the stipulated period as specified above for which no formal notice or order will be required to be issued by the First party. The contract will stand rescinded on expiry of the period.

unprofessional behaviour, bad management, misbehaviour etc. Whether an act (of the Second party) is misconduct or not would be construed by the First party at his discretion.

10. In the event of unsatisfactory performance of the Second Party, he/she shall be liable for immediate disengagement by the First party. The First Party at his discretion will construe whether the performance is unsatisfactory.
11. That the Second Party shall be held personally responsible for any loss sustained by the OMTES through fraud or negligence on his/her part.
12. That the OMTES will not be liable for any compensation towards sickness and injury during the period of contract.
13. That the engagement can be terminated before expiry of the contractual period by the First Party giving one month advance notice to the Second Party in case of misconduct or unauthorized absence as laid down in clauses 8 & 9 above.
14. That the Second Party has agreed to serve in the manner as would be required by the First party and perform the duties assigned to him/her by the First Party, and he/she has also agreed that in the event of any misconduct on his/her part during the operation of this agreement he/she can be disengaged by the First Party without any notice.
15. That fresh contract may be made by an agreement, on fresh application for engagement by the Second party for a period not exceeding one year at a time subject to satisfaction of the First Party regarding his/her performance during the period of previous engagement.
16. That in case of any dispute in interpretation of any clause, the decision of the chair person OMTES shall be final and binding.

IT IS EXPRESSELY STATED AND AGREED that any duties rendered under this agreement to Second party shall not under any circumstances whatsoever provide him/her with any right to claim or any scale of pay or to be appointed in any service that may exist now or may arise in future in any Government Institutions or in any Government Offices.

IN WITNESS WHERE OF the parties hereto and hereby put their hands the day, month and year first above written.

Name & Address

Full signature of the Second Party.

In the Presence of witnesses.

1. Name & Signature: _____

Address _____

2. Name & Signature: _____

Address _____

Full signature of the Ist Party

Name :

Address:

In the Presence of Witnesses.

1. Name & Signatures _____

Address _____

2. Name & Signature _____

Address _____

MODEL FORM FOR WRITING UNDERTAKING.

"I _____ son /
daughter of _____ who has been given
an offer of contract appointment for Rs _____ /- (Rupees

_____) only per month is fully aware that my appointment is purely temporary
and on contract basis and can be terminated at any time without any notice and
assigning any reason thereof.

Further, I am fully aware that my continuance in the said post is contingent
upon extension of the said post and subject to my satisfactory performance to be
evaluated by the appropriate authority.

Further, I do hereby give an undertaking that in future I shall not claim regular
scale of pay and other allowances for continuing in the said post merely on the ground
that I have been given contract appointment and my contractual appointments have
been extended from time to time".

Date-

Signature of the Candidate:

Place-

Name in full:-

Detail Permanent Address:-

Detail of Present Address:-

1. **Witness number One**

Signature-

Detail Address:-

2. **Witness number two**

Signature:-

Detail Address:-

GENERAL SERVICE CONDITION OF EMPLOYEES OF EMRS

The following service condition shall apply to every person/ employee in EMRSs under OMTES:-

- (i) Every employee shall be devoted to his/her duty and shall maintain absolute integrity , discipline, impartiality and a sense of propriety.
- (ii) No employee shall behave in a manner which is unbecoming of such an employee, or derogatory to the prestige of the society.
- (iii) No employee shall act in a manner which will place his/her official position under any kind of embarrassment.
- (iv) Confidential matter relating to the Society and schools should not be divulged to anyone.
- (v) Every teacher shall set personal example not only to communicate knowledge in specific subject but also helping to grow to their fullest stature and unfolding of his personality.
- (vi) Every teacher shall be a guiding example in the minds of the students and train students to be disciplined
- (vii) Every teacher shall organise and promote all school activities which foster a feeling of universal brotherhood among the students.
- (viii) Every teacher shall promote tolerance for all religion among the students.
- (ix) The teacher shall always be alert to see that both teacher & students do not take active part in politics
- (x) Every teacher must take his/her stand against the unhealthy competition on modern society and must strive his/her best to instil in the minds of students principles of co-operation and social service.
- (xi) Every teacher shall take co-operation of other persons in all activities which would improve the moral , mental and physical well being of students.
- (xii) Every teacher must be strictly in his/her relation with all his/her students. He/she should be sympathetic and helpful particularly to the learners.
- (xiii) Every teacher must be a learner throughout his life not only to enrich his/her own life but also of those who are placed in his/her care. He/she should plan out his/her work on approved lines and do it methodically, achieving vigilantly all fixed goals.

- (xiv) Every teacher must regard each individual pupil as capable of unique development and inspire him to secure his place in the society and help him to be creative as well as co- operative.
- (xv) Every teacher should be temperate and sober in his/her habits and avoid recourse to drinking alcoholic beverages. He/she should scrupulously avoid smoking, chewing of betel and such undesirables habits to exemplify himself as a role model for the students.
- (xvi) Every teacher should have an exemplary moral character.
- (xvii) Every teacher must be an advocate of freedom of thought and expression
- (xviii) No teacher shall indulge or encourage any form of malpractice connected with examination or school activities.
- (xix) Every teacher should be clean trim, not casual nor informal, while on duty. His/her dress should be neat and dignified. He/ she should on no account be badly dressed, so as to become an object of excitement or ridicule or pity at the hands of students and his/ her colleagues.
- (xx) Every teacher should be punctual in attendance, in respect of his/ her class work as also for any other work connected with the duties assigned to him /her including duties to undertake remedial/ additional coaching.
- (xxi) Every teacher shall devote his/ her entire time to the duties pertaining to his/ her profession and shall not on his/ her own account or otherwise either, directly or indirectly, carry on or be concerned in any trade, business or canvassing work, private tuition or the like of a remunerative kind without obtaining the prior written sanction of the Secretary.
- (xxii) Every teacher shall be present in the school during usual school hours, whether he/ she is engaged in teaching work or not. Every teacher is expected to take a full and effective part in remedial coaching, supervised study and the co-curricular activities of the schools and the hostel attached to it.

No employees shall participate in any demonstration which is against the interest of the Society or Public Order.

Casual leave admissible to an employee shall be 15 days during the calendar year. No leave can be availed by an employee without the previous sanction. At any point of time casual Leave can not ordinarily be availed for more than 10 days consecutively. It cannot be combined with any other kinds of leave. An

employee may be permitted to prefix, suffix and avail intervening holidays or provided the total number of days of casual leave and the other public holidays together does not exceed (10) ten days at a time.

Un-availed casual Leave will lapse at the end of the calendar year. An employee on casual leave shall be treated as on duty.

A competent authority may grant maternity leave on full pay to a married women employee for period which may extend up to six months for not more than twice during life time.

The decision of the Governing Body of OMTES, Secretary, OMTES & Director (SC)-cum- Spl. Secretary to Government and Chairman, OMTES will be binding on the employees at all times.

The teachers will conduct the remedial teaching during 3PM to 5PM & supervised studies during evening hours with a view to improve standard of students .

The above guidelines are subject to change as per need of OMTES.